

**SANDY CITY CORPORATION
10000 CENTENNIAL PARKWAY
SANDY, UTAH 84070
DEPARTMENT OF ADMINISTRATIVE SERVICES
DIVISION OF PURCHASING
JUNE 2010**

REQUEST FOR PROPOSAL:

This is a formal solicitation of sealed proposals which will be privately opened and reviewed to determine that the functional requirements of the City are met. The City shall be the sole judge as to which bid constitutes the "lowest responsible bid". The bid will be awarded after the appropriate approvals are received.

THIS IS NOT AN ORDER

**PROJECT TITLE: CHILLER REPLACEMENT PROJECT
FOR PARKS & RECREATION BUILDING**

A. PROPOSAL SUBMITTAL

Proposals must be received no later than 4:00 p.m., Tuesday, July 6, 2010 by the Purchasing Department at Sandy City Hall, 10000 So Centennial Parkway, Suite 330, where they will be privately opened and reviewed.

Proposals must be submitted in a sealed envelope and clearly marked with the project title on the front. The envelope should also bear the name of the bidder and their address.

Proposals must be signed by an authorized representative of the company. The signature is interpreted to signify the bidder's intent to comply with all terms, conditions and specifications set forth in the contract documents.

All prices and notations shall be printed in ink or type-written. No erasures will be permitted. Errors may be crossed out and corrections printed in ink or typewritten adjacent to the original figure and shall be initialed in ink by the person signing the proposal.

Submit an original and one (1) copy of the proposal. Late proposals will NOT be considered.

B. SITE EXAMINATION

Bidders should carefully examine the specifications including any addenda prior to submitting a proposal.

Bidders are encouraged to visit the site of the work to become fully informed of all existing conditions and limitations.

Any interpretation of the proposed documents will only be made by addenda duly issued and a copy of such addenda will be made available to each vendor.

C. REQUIRED BONDS AND INSURANCE

Insurance will be required as stated in the Exhibit A attached to this request. Please take note of limits and company rating required in that document. They will NOT be negotiated. A performance and payment bond, each in the amount of 100 percent of the contract price, with a corporate surety approved by owner (see Exhibit A), will be required to ensure faithful performance of the contract. The duration of the performance and payment bond shall be

in force for one year after the anticipated completion date of the project.

Attorneys-in-fact who sign bid, payment and performance bonds must file with each bond a certified and effective dated copy of their power of attorney signed with original signatures or facsimile.

The party to who the contract is awarded will be required to provide the performance, payment and all other required bonds (including certificates of insurance), within ten calendar days from the date when Notice of Award is delivered to the bidder.

The party to who the contract is awarded will be required to execute the agreement within ten calendar days from the date when the contracts are delivered to the bidder. If bidder fails to execute the contract, the owner may consider the bidder in default, in which case the bid bond accompanying the bid shall become property of the owner.

D. CONTRACT AWARD

It is the intent of Sandy City to award the project based upon the lowest and most responsible proposal, provided the proposal has been submitted in accordance with the requirements stated in the solicitation documents. Experience, scheduling and product availability will be factors in determining the award of this project. The City reserves the right, if necessary, to award in whole or part.

E. SUBCONTRACTORS

All bidders shall submit to the City a list of subcontractors to be used on the project. This list shall be binding upon the contractor, however, Sandy City has the right to reject any or all subcontractors listed which the owner feels is unqualified to do the work.

For further project information contact Ken Stauffer, Facilities Manager, (801) 580-8730. Bid process questions should be directed to Mindi Bos, (801) 568-7148

THE RIGHT IS RESERVED TO REJECT ANY OR ALL BIDS, TO WAIVE ANY INFORMALITY OR TECHNICALITY OR TO ACCEPT BIDS DEEMED IN THE BEST INTERESTS OF SANDY CITY CORPORATION.

Sandy City Corporation

Mindi J. Bos
Purchasing Agent

CHILLER REPLACEMENT PROJECT SPECIFICATIONS

Sandy City wishes to replace an existing 30-ton chiller with a new chiller of comparable capacity at the Sandy Parks and Recreation Building at 440 East 8680 South, Sandy, Utah. This is intended to be a turnkey project. All materials and devices necessary for a successful installation shall be included. Cut sheets with factory specifications of the model(s) proposed shall accompany the bid along with efficiency ratings of the new unit(s). Contractor shall provide a written installation plan highlighting any special requirements of owner, expected delivery date and a proposed timeline for installation. The contractor shall include a list of several comparable installations. Acceptable insurance shall be provided (see exhibit A, attached). Price alone will not be the sole determining factor. The expected delivery and installation dates and efficiency ratings will also be important considerations.

Existing chiller:

- Carrier 30 ton 1976 model #30GA030520 air-cooled reciprocating compressor
- Located on the rooftop
- Power is 3ph 240 delta Y with high leg

Replacement chiller:

- Comparable capacity air-cooled chiller
- Minimum EER of 10. Optional, additional bids for higher EER units are acceptable
- Scroll compressors
- Trane, Carrier or equivalent

Scope of work at the Parks and Recreation Building:

- Secure the existing Carrier chiller and recover the refrigerant
- Disconnect and dispose of the Carrier chiller
- Install the new chiller on the roof of the Recreation Center.
- Set proper roofing rail and caps including sheet metal covers on the platforms
- Connect the chiller to the existing chilled water system.
- Connect power and control wiring to the chiller.
- Log and ensure proper operation
- Comply with all code requirements and factory-installation requirements.

It is recommended that bidders arrange for a site inspection with Ken Stauffer, Facilities Manager at 801-580-8730.

**PROPOSAL SHEET FOR
CHILLER REPLACEMENT FOR PARKS & RECREATION BUILDING**

DATE: _____

COMPANY NAME: _____

ADDRESS: _____

CONTACT PERSON: _____

PHONE NUMBER: _____ FAX _____

*(Price must include all labor, equipment, parts, insurance and bonding)

LUMP SUM FOR CHILLER REPLACEMENT (with minimum EER of 10):

WARRANTY PERIOD: _____ (include warranty information)

FREIGHT CHARGES INCLUDED: YES _____ NO _____

IF NO, GIVE ESTIMATED FREIGHT CHARGES: _____

LUMPSUM FOR OPTIONAL CHILLER REPLACEMENT (with EER higher than 10): _____

WARRANTY PERIOD: _____ (include warranty information)

FREIGHT CHARGES INCLUDED: YES _____ NO _____

IF NO, GIVE ESTIMATED FREIGHT CHARGES: _____

NUMBER OF DAYS BID VALID: _____

WHEN CAN WORK BEGIN: _____

REFERENCES OF LIKE PROJECTS (NAME/PHONE NUMBER):

SIGNATURE

PRINT NAME